

CHESAPEAKE AIRPORT AUTHORITY
MINUTES
NOVEMBER 12, 2024

The regular meeting of the Chesapeake Airport Authority was held on Tuesday, November 12, 2024, at 7:00 p.m. at the Chesapeake Airport, Chesapeake Virginia.

MEMBERS PRESENT

Kevin Beethoven, Morris DeSimone, Wynn Dixon,
Andrew Hochhaus, Scott Bechtold, Carole Howland, Dr.
Charles Curran, and Thomas Russell.

AIRPORT MANAGER

Chris Schrantz

ACCOUNTING MANAGER

Mary Cover

AIRPORT ENGINEER

Steve Peterson, Talbert & Bright

CALL TO ORDER

Chairman Dixon called the meeting to order at 7:00 pm.

INTRODUCTION OF NEW MEMBERS

Chairman Dixon welcomed the new members to the board: Carole Howland, CPA and Dr. Charles Curran.

MINUTES FROM OCTOBER 2024 MEETING

A motion was made, seconded, and unanimously approved to accept the minutes from the October 2024 meeting held on October 8 , 2024.

FINANCIAL STATEMENTS

Mr. DeSimone reported that he had reviewed the current financial statements and moved for their approval. The motion to approve the financial statements was seconded and adopted unanimously. (8-0)

REVIEW OF INVOICES

Invoices over \$1,000

10/1/2024	Univar	WWTP Supplies	1,135.56
10/7/2024	US Bank	Bond Prepayment	25,243.00
10/7/2024	Univar	WTTP Supplies	1,815.98
10/13/2024	Dominion Virginia Power	Utility Bill	1,232.32
10/21/2024	Brown Edwards	Audit Final Billing	1,107.00
10/21/2024	Dominion Virginia Power	Utility Bill	1,906.47
10/21/2024	Union Bank & Trust	Credit Card	1,922.07
10/22/2024	JR Caskey	CS6-65 PR 4	66,073.79
10/22/2024	Talbert & Bright	CS6-65 Inv. 11	12,530.86
10/30/2024	Wesley Warren	WTTP Contractor	1,433.10

\$114,400.15

OLD BUSINESS

None

NEW BUSINESS

None

REPORT FROM TALBERT & BRIGHT submitted by Steve Peterson Corporate Hangar Construction

The contractor was onsite today looking at drainage for the door tracks for both hangars. We have been told that they have a plan, and we are currently waiting for a schedule.

South Apron Pavement Rehabilitation/ Obstruction Removal

This project was approved at the Virginia Aviation Board meeting in August. We are currently waiting for final funding from the city. Grants are in place for both projects.

Storm Water Pollution Prevention Plan (SWPPP) Update

Now that the airport has an updated permit, the SWPPP needs to be updated to address any new permit requirements. I will be working with the airport manager on a scope of work to submit to the DOAV for 80/20 funding. This project will go to the Aviation Board in February.

MANAGER'S REPORT submitted by Chris Schrantz

1. Department of Environmental Quality findings and proposed consent order have been presented. Due to the findings of the DEQ, Chesapeake Regional Airport has been presented with a consent order including a civil penalty of \$8,126 for discrepancies found. The backup power requirements may be satisfied by tying the waste water treatment facility into our existing backup generator.
2. C Hangar complex is without power in certain units. The cost to directional drill a replacement feed to the C Hangar exceeds the contingency reserves within the budget. An alternative method to address the failed power is to run above ground feed by affixing a mast to the B Hangar and run aerial lines to a mast on the C Hangar. Staff is working with Four C to get a price to run an aerial line and will come back to the board for approval of the expense.
3. The airport had an inbound aircraft declare an emergency on October 30th. The response from Chesapeake Fire Station 13 and their familiarity with the airport layout allowed for a closely coordinated effort to prepare for the inbound aircraft in distress. The system worked and gratefully there was no accident or incident. The aircraft is currently undergoing an inspection at Horizon Aviation and the cause of the emergency declaration will be determined then.
4. The fire hydrant system was checked by Chesapeake Fire Department for function prior to the arrival of the distressed aircraft. The system checked out as

functional. The following day the diesel driven pump was still running and had not shut down at the 30-minute mark as requested. I submitted a trouble call to VSC who maintains the functionality of the system. Their technicians found a failed oiling system which was the cause of the catastrophic failure on June 30, 2023. The technicians reported that the system shutdown timer was found disabled. Weekly checks are being revised to include the verification of the run timer.

5. The Airport Capital Improvement Plan meeting was held last week and was attended by our FAA assigned airport engineer and a new member of the Washington Airports District Office. Also, in attendance were Virginia Department of Aviation staff and representatives of Talbert & Bright. The Federal ACIP document was submitted to the city budget department as back up documentation for our request for local share contribution.

CHAIRMAN'S REPORT

Chairman Dixon thanked everyone for their participation.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Wynn Dixon
Chairman