

CHESAPEAKE AIRPORT AUTHORITY

MINUTES

June 11, 2024

The regular meeting of the Chesapeake Airport Authority was held on Tuesday, June 11, 2024, at 7:00 p.m. at the Chesapeake Airport, Chesapeake Virginia.

MEMBERS PRESENT

Kevin Beethoven, Morris DeSimone, Derrick Dudash, Andrew Hochhaus, Meredith Kennedy, and Thomas Russell.

MEMBERS ABSENT

Scott Bechtold, CT Cowling, Wynn Dixon

AIRPORT MANAGER

Chris Schrantz

ACCOUNTING MANAGER

Mary Cover

AIRPORT COUNSEL

Anita Poston, Woods Rodgers Vandeventer Black, PLC

CALL TO ORDER

In the absence of the Chairman who is recuperating from surgery, Vice-Chairman Kevin Beethoven presided and called the meeting to order at 7:00 pm.

MINUTES FROM APRIL 2024 MEETING

A motion was made, seconded, and unanimously approved to accept the minutes from the May 2024 meeting held on May 28, 2024.

FINANCIAL STATEMENTS

Mr. Dudash reported that he had reviewed the current financials; he highlighted a number of items in the report and recommended approval. A motion to approve the financial report was made, seconded, and adopted unanimously.

APPROVAL OF INVOICES

Report of Invoices Over \$4,999

None

Report of Invoices over \$1,000

5/1/2024	US Bank	Series 2011 Bond Payment	7,900.00
5/1/2024	US Bank	Series 2022 Bond Payment	25,343.00
5/7/2024	Dominion Power	Utility Bill	2,337.21
5/8/2024	Artis	WTTP Pump Out	1,350.00
5/10/2024	Suburban	Propane (O, P)	2,755.35
5/15/2024	City of Chesapeake	Fuel Sales	1,089.68
5/21/2024	UNIVAR	WTTP Supplies	1,283.16
5/21/2024	Union Bank & Trust	CC	2,003.96
5/27/2024	Pender & Coward	Easement Acquisition	5,617.62
5/30/2024	Talbert & Bright	CF6-28 Rnwy Txwy Lt Rehab	6,492.22
5/30/2024	Talbert & Bright	Corporate Hangar	1,664.55

5/30/2024	Talbert & Bright	CS6-64 South Apron Pavement Rehab	<u>7,382.61</u>
			<u><u>\$65,219.36</u></u>

OLD BUSINESS

NOMINATING COMMITTEE RECOMMENDATION

On behalf of the Nominating Committee consisting of Messrs Dudash and Beethoven, Mr. Dudash recommended the following slate of officers for the upcoming fiscal year:

- Wynn Dixon – Chairman
- Kevin Beethoven - Vice Chairman
- Morris DeSimone – Secretary/Treasurer

REPORT FROM TALBERT & BRIGHT submitted by Steve Peterson

T-Hangar Taxiway Phase 3 Construction

The contractor is making good progress. The concrete pipe has been replaced and they are currently in the process of installing underdrain. During underdrain excavation the contractor encountered material with a petroleum smell where an underground fuel tank was removed over 20 years ago. A geotechnical engineer is confirming the type and amount of contamination. The desired approach is to leave the material in place and backfill with select material. The excavated material will be disposed of in an approved site pending testing. The contractor is scheduled to finish around July 26th barring weather delays or issues with the contamination.

Runway and Taxiway Lighting Rehabilitation

Project is complete. Currently working on closing out the grants and contract.

Corporate Hangar Construction

The hangars are complete, and they have a certificate of occupancy. Currently working with the contractor on some punchlist and warranty items and plan to be finished in the next 30 – 45 days.

South Apron Pavement Rehabilitation

A pre-bid meeting is scheduled for June 13, 2024. This project will go to the Virginia Aviation Board for funding in August.

NEW BUSINESS

PRESENTATIONS TO DEPARTING BOARD MEMBERS

Mr. Schrantz recognized Ms. Kennedy and Mr. Dudash for service to the Chesapeake Airport during their tenure with the Authority.

CLOSED SESSION

Ms., Kennedy made a motion that the Board of the Chesapeake Regional Airport Authority convene in a closed session, pursuant to the prospective business exemption at § 2.2-3711(A)(5) of the Code of Virginia, to discuss a prospective business or the expansion of an existing business where no previous announcement has been made of the business’ interest in locating or expanding its facilities in the community. The motion was seconded and approved unanimously.

Certification of Closed Meeting: The Closed Session ended, and Ms. Kennedy moved for adoption of the following certification:

Now, therefore, be it resolved that the Board of the Chesapeake Regional Airport Authority hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Code, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting.

ROLL CALL VOTE

- Ms. Kennedy – Yes
- Mr. Beethoven – Yes
- Mr. Dudash – Yes
- Mr. DeSimone – Yes
- Mr. Hochhaus – Yes
- Mr. Russell - Yes

ADJOURNMENT

There being no further business, the meeting was adjourned.

Kevin Beethoven
Vice-Chairman