

CHESAPEAKE AIRPORT AUTHORITY

**MINUTES
April 9, 2024**

The regular meeting of the Chesapeake Airport Authority was held on Tuesday, April 9, 2024, at 7:00 p.m. at the Chesapeake Airport, Chesapeake Virginia.

MEMBERS PRESENT

Wynn Dixon, Kevin Beethoven, Morris Desimone, Derrick Dudash, Andrew Hochhaus, Meredith Kennedy, Scott Bechtold and Thomas Russell.

PRESENT THROUGH TECHNOLOGY

CT Cowling

AIRPORT MANAGER

Chris Schrantz

ACCOUNTING MANAGER

Mary Cover

CALL TO ORDER

Chairman Wynn Dixon presided and called the meeting to order at 7:00 pm.

MINUTES FROM FEBRUARY MEETING

A motion was made, seconded, and unanimously approved to accept the minutes from the March 2024 meeting.

FINANCIAL STATEMENTS

Mr. Dudash reported that he had reviewed the current financials; he highlighted a number of items in the report and recommended approval. A motion to approve the financial report was made, seconded, and adopted unanimously.

APPROVAL OF INVOICES

Invoices Over \$4,999 Pending CAA Board Approval

3/25/2024	Donnie Cagle	Pump and Repairs	15,695.00
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Operating Invoices Already Paid or Previously Approved Over \$1,000

2/29/2024	VSC Fire Security	Fire Pump House	22,195.56
3/1/2024	US Bank	Series 2011 Bond Payment	7,900.00
3/1/2024	US Bank	Series 2022 Bond Payment	25,243.00
3/11/2024	Dominion Power	Utility Bill	3,470.00
3/15/2024	Dominion Power	Utility Bill	1,076.41

3/15/2024	Talbert & Bright	Corporate Hangar	8,322.75
3/15/2024	Talbert & Bright	CS6-64 Inv. 7 Apron Pavement Rehab	4,334.18
3/15/2024	Talbert & Bright	CS6-65 Inv. 5 Thangar TxwyLanes	3,190.01
3/19/2024	Union Bank & Trust	CC Bill	1,004.91
3/21/2024	Woods Rogers Vandeveter	Legal Matters	2,150.00
3/21/2024	Slab Rescue	Hangar Slab Repair	2,400.00
3/27/2024	Woods Rogers Vandeveter	Legal Matters	1,584.00
			<u><u>\$82,870.82</u></u>

A motion to approve the invoice was made, seconded and adopted 5 to 4 with Russell, Kennedy, Bechtold, and Hochhaus voting no.

OLD BUSINESS

None

NEW BUSINESS

AMEND FY 2025 OPERATING BUDGET

Mr. Dudash, Budget Committee, went over the proposed amended budget. After board discussion, a motion was made, seconded and adopted 8-0 with one abstention, Ms. Kennedy.

REPORT FROM TALBERT & BRIGHT submitted by Steve Peterson

T-Hangar Taxiway Phase 3 Construction

The contractor is still on schedule to get that started on May 6th.

Runway and Taxiway Lighting Rehabilitation

The contractor finished up work on Friday, so substantial completion was attained on April 5th. A final punch list inspection will be conducted to make everything was done correctly. The contractor still has some cleanup to do. The Precision Approach Path Indicators (PAPIs) are completed but are not turned on because they have not been flight checked. We are contacting the FAA to get flight check ready. A date is not available as we are at the mercy of the FAA and their flight check schedule. It could be one month or two months from now.

Corporate Hangar Construction

Permanent power has been run to the building and the contractor is currently in doing finish work. The suspended ceilings have been installed and they are working on bathrooms.

Bathroom partitions should be going in this week. The hangar bay floors are being prepared for epoxy coating next week. They will need to use a moisture vapor barrier since moisture levels are currently high. No additional cost for the vapor barrier. Planning to be complete by April 26th and then receive a temporary certificate of occupancy. Will take another 30-days to finish punch list then turn the buildings over.

MANAGER'S REPORT REPORTED BY CHRIS SCHRANTZ

1. 3 Phase power is now a reality at Chesapeake Regional Airport. The addition of the infrastructure will make it possible to install future electrification amenities such as electric powered cars and Advanced Air Mobility technologies. The talks started with Dominion Energy in December 2019. It was worth it.
2. Chesapeake Regional Airport was approached by a 501C non-profit group to bring 1 ea. S-211 jet trainer and 2 Phenom 300 Jets on Friday April 26. They are expecting 30-40 attendees. The group travels from airport to airport and does these demonstrations. We have just begun the vetting and paperwork exchange to allow them to be on the ramp for 4 hours familiarizing folks with their jets. The 4-hour event is expected to culminate with a formation fly-by. IT is in the very early planning stages and I will be sending out updates to the tenants.
3. The waste water treatment system had a failure of piping components subsequent to the retrofit of the new force main pump. It was discovered during the repair of the failed pump that the backflow prevention valves within the system had failed and was causing the 30-year-old remaining pump to run upwards of 18 hours per day. After every pump run, the sewage within the ½ mile line would back flow into the cistern. It was an emergency repair and staff will be asking for city assistance in defraying the unforeseen cost.
4. The Virginia Department of Environmental Quality issued a Notice of Violation for exceedance of 2 measured waste water components. Woods Rogers Vandeventer Black lawyers are involved and will be our advocate during our on-site meeting to discuss the violations. The Treatment Plant is operating satisfactorily and those exceedances were driven by cold sewage causing the natural germs to go into dormancy. It was beyond anyone's control.
5. Chesapeake Connects is a hi-speed data initiative being installed by the City of Chesapeake. It will allow for competition in hi-speed data services on the airport. I am, meeting with the I.T. director this coming Friday to discuss the ways to bring hi-speed data to the hangar facilities.

CHAIRMAN'S COMMENTS

Chairman Dixon also thanked everyone for their participation.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Wynn Dixon
Chairman